

**Co-operation!**

**Service!!**

**Growth!!!**



**“KODU” SERD TRUST & LITTLE DROPS CHARITY TRUST  
INTEGRATED TOGETHER TO PROVIDE COMPUTER COURSE.**

**ROOM RENTS DONATED BY: AIMS INDIA CHENNAI**

**MONTHLY REPORT: NOVEMBER 2009,**

**PROJECT NAME: FREE COMPUTER COURSE.**

**PLACE: KOLAPPALLY, THE NILGIRIS.**

**NAME OF THE TEACHER: G.KRISHNAKUMAR.**

**SECOND BATCH, SEPTEMBER 2009 TO DECEMBER 2009**

**NAME LIST OF THE SECOND BATCH COMPUTER STUDENTS**

S.NO	NAME OF THE STUDENTS	NAME OF THE CLASS CONDUCTED	PERFORMANCE OF THE STUDENTS
1	J. Wilson	Ms-office	55%
2	N.Arunkumar	”	75%
3	R.Sivakumar	”	60%
4	V.J.Jogin Varghese	”	75%
5	R.Satheeshkumar	”	55%
6	S.Thenmolizhi	”	50%
7	B.Sasikala	”	63%
8	S.Subashini	”	68%
9	S.Dharshini	”	43%
10	N.Sivanthamalli	”	73%
11	R.Kalaiselvi	”	56%
12	G.Krishnakumari	”	39%
13	R.Nalini	”	38%
14	T. Vignesh	”	35%
15	P.Sriram	”	43%
16	M.Kannaki	”	46%
17	R.Dilip Kumar	”	51%
18	S.Saravananaraja	”	56%

## **ACTIVITIES:**

In the month November 2009 we were running second batch computer class more effectively and we give more practical works classes.

i.e.

- What files and file types are?
- How to copy files.
- Where your files are stored.
- What the parts of your computer are.
- What an operating system is.
- What a computer program is

For these second batch students paint and word pad was taught and the basic operation for the students to get practice and more practical works were given to get more practice in handling mouse and keyboard and the children's were attending the class with more interest.

STAFF SIGNATURE,  
**G.KRISHNAKUMAR,**

**(K.J. SUNNY)**  
MANAGING TRUSTEE,  
"KODU" SERD TRUST,  
KOLAPALLY POST,  
THE NILGIRIS-643253

**Co-operation!**

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**“KODU” SERD TRUST & LITTLE DROPS CHARITY TRUST  
INTEGRATED TOGETHER TO PROVIDE TAILORING COURSE.**

**ROOM RENTS DONATED BY: AIMS INDIA CHENNAI**

**MONTHLY REPORT: NOVEMBER - 2009.**

**PROJECT NAME: FREE TAILORING COURSE.**

**PLACE: KOLAPPALLY, THE NILGIRIS**

**NAME OF THE TEACHER: MINIC**

**SECOND BATCH, NOVEMBER 2009 TO APRIL 2010**

**NAME LIST OF THE SECOND BATCH TAILORING STUDENTS**

S.NO	NAME OF THE STUDENT	NAME OF THE CLASS CONDUCTED	REMARKS OF THE STUDENT
1	Chinamma Joseph	<b>Tailoring</b>	25%
2	A.prameela	„	22%
3	P.Leeladevi	„	18%
4	J.Navamani	„	21%
5	R.Vimala	„	23%
6	R.Muralithari	„	22%
7	M.Sharmila	„	17%
8	G.Anbukarasi	„	25%
9	S.Pradeepa	„	22%
10	S.Indira	„	20%
11	S.Sarala	„	20%
12	R.Valarmathi	„	22%
13	S.Manimala	„	15%
14	K.Bhuvenshwari	„	20%
15	S.Sunitha	„	25%

16	J.Mumthaj	„	20%
17	S.Vasugi	„	19%
18	B.Sasikala	„	23%
19	K.Saikala	„	22%
20	S. Malarvizhi	„	17%

**ACTIVITIES:**

In the month November 2009 first we gave admission for newer Students. Basic of pedaling and how to insert threads in the needle of tailoring machine and how to roll thread in the bobbin and how to attach bobbin case under the machine head were taught and the method of handling scissors and how to cut the work piece and how to stitch some basic stitching were taught. and the newer students were attending classes with more care and interest.

STAFF SIGNATURE,  
MINLC,

**(K.J. SUNNY)**  
MANAGING TRUSTEE,  
“KODU” SERD TRUST,  
KOLAPALLY POST,  
THE NILGIRIS-643253,

**Note:**

A). We had distributed the course completed certificate for the first batch computer students 18 students (May-2009 to August-2009) and first batch tailoring students 24 students (May-2009 to October-2009).In a Function on 29-11-2009 i.e. Certificate distribution and Counseling for Higher secondary School students.

**CO-OPERATION!**



**SERVICE!!**

**GROWTH!!!**



**SPONSORED BY: LITTLE DROPS CHARITY TRUST CHENNAI.**

**CONDUCTED BY: "KODU" SERD TRUST KOLAPPALLY THE NILGIRIS.**

**ACCOUNTS DETAILS OF STAFFS HONORARIUM FOR NOVEMBER-2009**

Sl.No	Voucher No. & Receipt No	Date	Particulars	Donation		Expenses	
				Rs	Ps	Rs	Ps
			<b>Little drops</b>	5000	00		
1	218/2009	05-12-2009	Honorarium For November-2009 To the staff (Computer Teacher) G. Krishna Kumar.			2500	00
2	219/2009	05-12-2009	Honorarium For November-2009 To the staff (Tailoring Teacher) Mini.c.			2500	00
			<b>Grand total</b>			<b>5000</b>	<b>00</b>

**Rupees Five Thousand Only**

**CO-OPERATION!**

**SERVICE!!**

**GROWTH!!!**



**SPONSORED BY: AIMS INDIA CHENNAI.**

**CONDUCTED BY: "KODU" SERD TRUST, KOLAPPALLY. THE NILGIRIS.**

**ACCOUNTS DETAILS OF ROOM RENT FOR MONTH OF NOVEMBER -2009.**

Sl.No	Voucher No.& Receipt No.	Date	Particulars	Donation		Expenses	
				Rs	Ps	Rs	Ps
			AIMS INDIA Room rent for November – 2009	1500	00		
1	222/2009	5-12-2009	Room Rent Room rent for November - 2009	--	--	1500	00
			<b>Grand total</b>	<b>1500</b>	<b>00</b>	<b>1500</b>	<b>00</b>

**(Rupees one thousand and five hundred only)**