

Co-operation!

*Service!!
Growth!!!*



**“KODU” SERD TRUST & AIMS INDIA CHENNAI INTEGRATED
TOGETHER TO PROVIDE COMPUTER COURSE.**

PROJECT NAME: AIMS-KODU VOCATIONAL TRAINING & RESOURCE CENTRE

MONTHLY REPORT: JUNE-2010

PLACE: KOLAPPALLY, THE NILGIRIS.

NAME OF THE TEACHER: A. SELVARANI.

FIRST BATCH, JUNE 2010 TO SEPTEMBER 2010

NAME LIST OF THE FIRST BATCH COMPUTER STUDENTS

S.NO	NAME OF THE STUDENTS	NAME OF THE CLASS CONDUCTED	PERFORMANCE OF THE STUDENTS
1	M. Jothimalar	Ms-office	20%
2	M. Malarmathi	„	18%
3	G. Pavithira	„	25%
4	K. Reetha	„	24%
5	V. Sumithra	„	15%
6	P. Lalitha	„	25%
7	S. Tamilarasan	„	14%
8	S. Jekson	„	12%
9	B. Anandaraj	„	17%
10	B. Chithradevi	„	16%
11	V. Sangeetha	„	23%
12	V.B. Shijin	„	18%
13	Y. Saranya	„	10%
14	V. Jothimalar	„	12%
15	K. Tamilselvi	„	18%

TIME TABLE

**First Batch
Period June 2010 to November 2010**

Time	Members
10.00 Am to 11.15 Am	3 Members
11.15 Am to 12.30 Pm	3 Members
12.30 Pm to 01.30 Pm	Lunch Time
01.30 Pm to 02.45 Pm	3 Members
02.45 Pm to 04.00 Pm	3 Members
04.00 Pm to 05.15 Pm	3 Members
Total Hours Seven	Total members Fifteen

ACTIVITIES:

In first month 15 girls and boys are admitted. During practical class we taught them how to start the computer and how to handle the mouse are understood by the students. In paint they know how to draw the picture and colour it and also in drawing they know to draw the pictures and how to save, cut, copy them. In theory definition of computer, full form of computer, father of computer, history of computer are taught to the students.

They came to the computer class without bothering the heavy rain which had during that time and they attended the computer classes regularly. Because of shortage of computer we have selected only 15 girls and boys. During the week of Monday there is no electricity power so we announced Monday as holiday and Sunday as working day. This Ms-office course will be completed by these four months.

STAFF SIGNATURE,

A. SELVARANI

(K.J. SUNNY)
MANAGING TRUSTEE,
"KODU" SERD TRUST,
KOLAPALLY POST,
THE NILGIRIS-643253

Co-operation!

*Service!!
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**“KODU” SERD TRUST & AIMS INDIA CHENNAI INTEGRATED
TOGETHER TO PROVIDE TAILORING COURSE.**

PROJECT NAME: AIMS-KODU VOCATIONAL TRAINING & RESOURCE CENTRE

MONTHLY REPORT: JUNE-2010

PROJECT NAME: FREE TAILORING COURSE.

PLACE: KOLAPPALLY, THE NILGIRIS

NAME OF THE TEACHER: MINIC

FIRST BATCH, JUNE 2010 TO NOVEMBER 2010

NAME LIST OF THE SECOND BATCH TAILORING STUDENTS

S.NO	NAME OF THE STUDENT	NAME OF THE CLASS CONDUCTED	PERFORMANCE OF THE STUDENT
1	Y. Saranya	Tailoring	14%
2	S. Subha	„	12%
3	V. Selvi	„	13%
4	R. Kanagamani	„	8%
5	S. Kaladevi	„	10%
6	M. Sasikala	„	13%
7	B. Chithradevi	„	8%
8	Y. Vinotha	„	11%
9	P. Maniammal	„	12%
10	S. Sasikala	„	10%
11	L.Vijaya	„	13%
12	Prameswari	„	8%
13	P. Megala	„	7%
14	K. Thavaselvi	„	12%
15	J. Sivagami	„	10%
16	A. Nishathini	„	12%

TIME TABLE	
First Batch	
Period June 2010 to November 2010	
Time	Members
10.00 Am to 11.30 Am	4 Members
11.30 Am to 01.00 Pm	4 Members
01.00 Pm to 02.00Pm	Lunch Time
02.00 Pm to 03.30Pm	4 Members
03.30 Pm to 05.00 Pm	4 Members
Total Hours Seven	Total members Sixteen

ACTIVITIES:

From this first month in tailoring course 16 women's are admitted. First we taught them how to sew the machine, how to add thread into the needle, how to put babin case. They were very much eager to understand these things. Next they understood how to emming, kerchief, wooks, briefs, shimmies to stitch.

One of the handicraft women was also coming to know about tailoring. Women's are coming from far distance to study the art of tailoring. All women's are coming very enthusiastically without taking any leave.

STAFF SIGNATURE,

MINI.C,

(K.J. SUNNY)
MANAGING TRUSTEE,
"KOODU" SERD TRUST,
KOLAPALLY POST,
THE NILGIRIS-643253,

CO-OPERATION!

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SPONSORED BY: AIMS INDIA CHENNAI.

CONDUCTED BY: "KODU" SERD TRUST, KOLAPPALLY. THE NILGIRIS.

ACCOUNTS DETAILS OF ROOM RENT FOR MONTH OF JUNE-2010

Sl.No	Voucher No.& Receipt No.	Date	Particulars	Donation		Expenses	
				Rs	Ps	Rs	Ps
--	--	--	AIMS INDIA Room rent for June - 2010	1500	00	--	--
1	276/ 2010	5-07-2010	Room Rent Room rent for June- 2010	--	--	1500	00
--	--	--	Grand total	1500	00	1500	00

(Rupees one thousand and five hundred only)

Reported by

(K.J. SUNNY)
MANAGING TRUSTEE,
"KODU" SERD TRUST,
KOLAPPALLY POST,
THE NILGIRIS-643253

**“KODU” SERD TRUST & AIMS INDIA INTEGRATED TOGETHER TO PROVIDE
CO-ORDINATOR MONTHLY REPORT**

Monthly Activities-Information Sheet	
Name	K.J SUNNY
Month	JUNE
Year	2010
Place	KOLAPPALLY
Organization	“KODU” SERD TRUST
Reporting Period	JUNE 1 to 30

S.No	DATE	ACTIVITIES
1	First week 1 to 8	In this first week admission for tailoring and computer was held.
2	Second week 8 to 15	In this second week the Co-ordinators went to some tribal villages and found 26 beneficiaries then they purchased uniform materials and during the function we provided it to them. The programme report was attached in this file.
3	Third week 15 to 22	In this third week we closed the admission for computer and tailoring. We have student's strength for computer 15 and for tailoring 16. The same week we have kept interview and appointed teachers C. Mini for tailoring and A. Selvarani for computer.
4	Fourth week 22 to 29	In this fourth week the Co-ordinators went to some tribal villages and found five dropout children's from Noolakunnu, Kotapadi, Padacheri, Vattakolli and they joined them in Kolappally Government Higher Secondary School in primary section.
5	29/06/2010 to 30/06/2010	During these two days we found a new tailoring teacher named N. Jayarekha and appointed her instead of our tailoring teacher C. Mini. Our old teacher was not able to continue her work due to her health condition she had an operation so we appointed a new teacher for tailoring.

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“KODU”SERD TRUST
Kolappally Post, Pandalur Taluk,
The Nilgiris-643 253, Tamilnadu, India.
PH:(Off) 04262 224907, Mob:9443900724
E-mail: koodustrust@gmail.com, web: koodu.org

Regd.No.96/2005

Ref No: 2/2010

Date: 07/07/2010

Dear Sir,
Greetings from “Koodu” Serd Trust

Our tailoring teacher C. Mini who was working in our trust for past one year was now not feeling well and so she cannot continue her work due to illness. So our trust had decided to appoint a new teacher N. Jayarekha for our tailoring class. She had joined on 01/07/2010.

Thank you

Yours faithfully
K.J Sunny.

**STAFF DETAILS OF “KODU”SERD TRUST
KOLAPPALLY, THE NILGIRIS. 643 253
Office Phone: 04262 224907, Cell: 9443900724**

TAILORING TEACHER RESUME

Name of the NGO : “KODU”SOCIAL EDUCATIONAL AND RURAL
DEVELOPMENT TRUST

Name of the Staff : **N. JAYAREKHA**

Fathers, Name : **NADARAJ**

Address for Communication : **N. JAYAREKHA**
Oonnukallil house,
Munnadu Post,
Ayyankolly,
Pandalur Taluk,
The Nilgiris-643239

With Phone No : **8903285632**

Educational Qualification : **BA**

Community structure : **MBC**

Social Service Experience : **Four years**

Date of Birth (Age) : **21-05-1979 (31)**

Hobbies : **Reading books, writing, Tailoring.**

APPOINTMENT ORDER

Ref.No:

2/2010

Name : **N. JAYAREKHA**

Designation : **TAILORING TEACHER (“KODU” SERD TRUST)**
01.07.2010

Joining Date:

(K.J. SUNNY)
staff
Signature of the NGO Chief functionary

Signature of the

